

Amend Electronic Banking access

Macquarie Bank Limited ABN 46 008 583 542 AFSL and Australian Credit Licence no. 237502

Use this form to amend or remove a user's Electronic Banking access. Please **USE BLACK INK** and mark boxes with an X. Please see section 3 to learn more about user access levels.
Return this form by email to **business@macquarie.com** or post to **Macquarie Bank Limited, GPO Box 4294, Sydney NSW 1164.**

⚠ Important: If you're requesting to have sole or dual authorisation access and you don't already have authorisation access, please complete the Setup Electronic Banking access form.

1 Client/Company details (required)

Client/Company name:

Please indicate which accounts and facilities are to be amended (Account Number/s or Facility Number/s)

Please indicate which users are to be amended or removed and what level of access is required below.
(The list of access levels is in section 3).

	User's names	Macquarie Access Code (MAC)	Remove	View	Create	Download	Sole Auth	Dual Auth
1	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>
2	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>
3	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>
4	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>
5	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>
6	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>
7	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>
8	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>
9	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>
10	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	<input style="width: 40px; height: 20px;" type="checkbox"/>	OR <input style="width: 40px; height: 20px;" type="checkbox"/>

If you chose sole authorisation or dual authorisation above, do you wish to set a daily payment authorisation limit?

Please note if you choose a limit, it applies to all accounts and facilities under the user's access.

No Yes ► Amount: \$

Disclosure to third parties

Please note that by adding or amending signatory access, Macquarie will continue to provide your personal information and/or credit related personal information to your appointed third party (including their administrative/support staff, who may be located outside of Australia). If you no longer wish for us to provide this information to your appointed third party or they cease to be your broker or intermediary, please email us at **business@macquarie.com**.

2

Authority (required)

This form must be signed by any one of the following:

- two directors or a director and a company secretary
- for a sole director/secretary company, the director/company secretary
- partnerships - any two partners
- authorised signatories as per the method of operation for all accounts/facilities which are to be accessed

This form must contain an original signature(s) - digitally inserted signatures will not be accepted.

Authorised signatory (in black ink)

	Date (DDMMYYYY)
	/ /
Print name:	
Your corporate title:	

Authorised signatory (in black ink)

	Date (DDMMYYYY)
	/ /
Print name:	
Your corporate title:	

3

Available access levels

View	Create	Download (for use with compatible software platforms)	Sole Authorisation & Dual Authorisation (this does not include create access)
<p>The user can:</p> <ul style="list-style-type: none"> • view account and transaction details only. 	<p>The user can:</p> <ul style="list-style-type: none"> • view account and transaction details • roll-over Term Deposits • update email addresses for term deposits • update TFN/ABN • update daytime contact number • update mobile number • switch to online statements • create transactions • request a bank cheque • stop cheque payments • initiate open and closure requests (these must then be authorised by the user/users who have authorisation access). 	<p>The user can:</p> <ul style="list-style-type: none"> • download account and transaction data via Macquarie Download files for use with compatible software platforms. <p><small>* NB Download files may contain a group of accounts. Their setup can be discussed with your Relationship Manager.</small></p>	<p>The user can:</p> <ul style="list-style-type: none"> • authorise transactions and account openings and closures that have been created • dual authorisers can only authorise transactions and account openings and closures in conjunction with another authoriser.