

# Macquarie Bank Limited Telegraphic Transfer

Macquarie Bank Limited ABN 46 008 583 542 AFSL and Australian Credit Licence no. 237502

**This form can be used for both Australian Dollar and Foreign Currency. Please USE BLACK INK when completing this form.**

Please send completed form to Payments: **Macquarie Bank Limited, GPO Box 4294, Sydney NSW 1164**, or by email to **business@macquarie.com**. For more information please call us on **1300 550 415**.

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## Client details

Name:

**Address (PO Box is not acceptable)**

Street number and name:

Suburb:  State:  Postcode:

Contact phone number:  Mobile phone number:

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## Funds

**Telegraphic transfer is for:**

Australian Dollars ► **complete section 2.1**

Foreign Currency ► **complete section 2.2**

### 2.1 Australian Telegraphic Transfer

How much would you like to send? \$

### 2.2 Foreign Currency Telegraphic Transfer

**What currency would you like to send?**

**How much would you like to send?** (Mark ONE only)

AUD (Australian dollars will be converted to the nominated foreign currency) \$

Foreign amount

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## Account details

(Mark ONE only)

 Payment by cheque ► **Copy attached. Cheque must be delivered to the nearest branch on date of transfer.** Debit the following account ► **provide details below**

BSB:

Account number:

Account name:

What is the reason for making this payment?

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## Recipient details

**⚠ Please note:** If an incorrect account number is quoted, international recipient banks may credit that account despite it not being in the name of the stipulated beneficiary, without any responsibility on their part. Further, banks will not separately advise the beneficiary when requested to do so of a credit to their account.

Therefore, please ensure account details are correct. Account name is used as a reference only, and we do not match the account name against the account number you provide. It may not be possible to recover funds from an unintended recipient. We are not responsible for such actions.

**Send my telegraphic transfer to:****Bank details**

Bank name:

BSB Number (Sort Code/ABA/Swift Code for overseas payment):

Bank address:

**Beneficiary details**

Beneficiary name

Beneficiary account number (include International Bank Account Number (IBAN) for payments to Europe and UK)

Beneficiary address - PO Box address is not acceptable (mandatory for overseas payments)

Correspondent Bank's name and SWIFT (mandatory for overseas payments)

**OR** I don't know the Correspondent Bank's details and I'd like Macquarie to source this on my behalf.

Please note, if the Correspondent Bank's name and SWIFT code is left blank, you provide your consent for us to source this information on your behalf.

**Are there any special instructions or reference details?** No ► **go to next section** Yes ► **provide details below**

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## Authority

I confirm that I have read and understood the Terms and Conditions and Privacy Statement below and agree to be bound by them.

### Authorised signatory

Date:

 /  / 

Full name:



### Authorised signatory

Date:

 /  / 

Full name:



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## Terms and conditions

These Terms and Conditions govern your application for the Telegraphic Transfer requested (**Application**), and apply in addition to the Account Terms and Conditions and (if applicable) the Macquarie Business Electronic Banking Terms and Conditions. If there's any inconsistency, these Terms and Conditions prevail.

1. Macquarie Bank Limited (**we, us or our**) may use overseas banks (**Correspondents**) to act on our behalf for the purpose of this Application. You must select the Correspondent to be involved in this Application and do so at your own risk - we are not responsible for anything your chosen Correspondent may or may not do.
2. A Correspondent may charge commissions, fees or charges in making the payment to the beneficiary's account. Those commissions, fees or charges will either be deducted by the Correspondent from the funds paid to the beneficiary's account or passed on to us. Where a deduction is made the beneficiary will receive less than the payment amount specified in your instructions. If those commissions, fees or charges are passed on to us, then you must reimburse us for them.
3. You agree we may delay, block or refuse to make a payment if we believe on reasonable grounds that making the payment may breach any law in Australia or any other country, or if we decide to take additional steps to verify the validity of instructions, and we will incur no liability to you if we do so.
4. If an incorrect account number is quoted, banks in some countries will credit that account (if a valid number) despite it not being in the name of the stipulated beneficiary, without any responsibility on their part. Further, some banks will not separately advise the beneficiary when requested to do so of a credit to their account. The mistaken payment regime of Australia's ePayments Code does not apply to international telegraphic transfers, and you are responsible for any such errors.
5. Telegraphic Transfers must be paid for in cleared funds. We will not carry out your instructions unless cleared funds are available.
6. Certain transactions are subject to commission charge and/or stamp duty.
7. To cancel or stop a payment please contact us. We may not be able to stop or cancel a payment if it has already been processed. A fee may be charged for this service.
8. In order for applications to be processed by us on the same day, applications must be submitted and fully approved by the relevant authoriser(s) for the account and (if required) us before 3.00pm Sydney time. Otherwise, they will be processed on the next Business Day.
9. International transfer of funds will normally be received within 48 hours by the Correspondent. If the Correspondent is not the beneficiary's bank it may take any normal length of time to on forward funds to the beneficiary's bank. Except for any gross negligence on our part for something that is or should have been within our control and to the extent permitted by law, we are not responsible for any delays or failure in transmission or payment howsoever caused and we accept no liability for any loss of any kind whatsoever (including any consequential loss and expense) thereby resulting.
10. We may use OFX or other foreign exchange remitter services to process transactions. To learn more about OFX you can visit <https://ofx.com/en-au/>. The exchange rate that applies is that which is determined by the relevant provider at the time the transfer is processed.

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## Privacy Statement

1. We may collect, hold, use and disclose personal information to process this application, deliver the services under it, deal with complaints and enquiries and otherwise handle your personal information in accordance with our Privacy Policy (available at [macquarie.com.au](http://macquarie.com.au) or upon request). Some of the information collected is required by various laws, including the Anti-Money Laundering and Counter-Terrorism Financing Act and overseas equivalents.
2. We may exchange your personal information with your authorised representatives, our related companies and service providers (described further in our Privacy Policy), and any other bank or party which by reason of the nature of this instruction it is necessary or required to be exchanged with. These third parties may be located outside Australia (including The Philippines and the countries specified in our Privacy Policy), as well as any other countries which a party is located in where it is necessary to disclose information to by reason of the nature of this instruction (for example, the destination of the beneficiary or any Correspondents).
3. We may also disclose personal information to regulatory authorities (e.g. tax authorities in Australia and overseas) in connection with their lawful information requests or to meet legal obligations in any relevant jurisdiction. You consent and agree to us making any disclosures under clause 2 or this clause 3.
4. Where you provide personal information about someone else you must first ensure that you have obtained their consent to provide their personal information to us based on this Privacy Statement.
5. You acknowledge that we need to collect, verify and handle personal information about you to enable us to deliver the service and without that information we may not be able to effect payments under this agreement.
6. You agree to the handling of your personal information in accordance with the Privacy Policy. Our Privacy Policy contains further details about our handling of personal information, complaints, website privacy and information regarding your rights to request access to or correct information we hold.