

Macquarie Bank Limited Telegraphic Transfer

Macquarie Bank Limited ABN 46 008 583 542 AFSL and Australian Credit Licence no. 237502



This form can be used for both Australian Dollar and Foreign Currency. Please USE BLACK INK when completing this form.

Please send completed form to Payments: **Macquarie Bank Limited, GPO Box 4294, Sydney NSW 1164**, or by email to **business@macquarie.com**.
For more information please call us on **1300 550 415**.

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Client details

Name:

Address (PO Box is not acceptable)

Street number and name:

Suburb: State: Postcode:

Contact phone number: Mobile phone number:

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Funds

Telegraphic transfer is for: Australian Dollars ► **complete section 2.1**
 Foreign Currency ► **complete section 2.2**

2.1 Australian Telegraphic Transfer

How much would you like to send? \$

2.2 Foreign Currency Telegraphic Transfer

What currency would you like to send?

How much would you like to send?

(Mark ONE only) AUD (Australian dollars will be converted to the nominated foreign currency) \$

Foreign amount

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Account details

(Mark ONE only) Payment by cheque ► **Copy attached. Cheque must be delivered to the nearest branch on date of transfer.**

Debit the following account ► **provide details below**

BSB: - Account number:

Account name:

What is the reason for making this payment?

Please contact us if you'd like an indication of the exchange rate and other charges which may apply. Your statement will show the actual amount applied to your account at the time of the transaction, and any fee charged by us for this service.

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Fees

The fee for this service is \$30.00 per transfer. How will the telegraphic transfer fees be paid?

- (Mark ONE only) Deduct fees from the account named at section 3 ► **go to next section**
 Deduct fees from the amount prior to transfer ► **go to next section**
 Deduct fees from this account ► **provide details below**

BSB:

Account number:

Account name:

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Recipient details

! **Please note:** If an incorrect account number is quoted, international recipient banks may credit that account despite it not being in the name of the stipulated beneficiary, without any responsibility on their part. Further, banks will not separately advise the beneficiary when requested to do so of a credit to their account.

Therefore, please ensure account details are correct. Account name is used as a reference only, and we do not match the account name against the account number you provide. It may not be possible to recover funds from an unintended recipient. We are not responsible for such actions.

Send my telegraphic transfer to:

Bank details

Bank name:

BSB Number (Sort Code/ABA/Swift Code for overseas payment):

Bank address:

Beneficiary details

Beneficiary name

Beneficiary account number (include International Bank Account Number (IBAN) for payments to Europe and UK)

Beneficiary address – PO Box address is not acceptable (mandatory for overseas payments)

Correspondent Bank's name and SWIFT (mandatory for overseas payments)

OR

- I don't know the Correspondent Bank's details and I'd like Macquarie to source this on my behalf.

Please note, if the Correspondent Bank's name and SWIFT code is left blank, you provide your consent for us to source this information on your behalf.

Are there any special instructions or reference details?

- No ► **go to next section**
 Yes ► **provide details below**

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Authority

I confirm that I have read and understood the Terms and Conditions and Privacy Statement below and agree to be bound by them.

Authorised signatory

Date:

 / /

Full name:

Authorised signatory

Date:

 / /

Full name:

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Terms and Conditions

- Macquarie Bank Limited ('we', 'us' or 'our') may use overseas banks ('Correspondents') to act on our behalf for the purpose of this Telegraphic Transfer Application ('Application'). The selection of the Correspondent shall be made by the Applicant ('you'). You acknowledge and agree that Correspondents are employed entirely at your risk and we are not responsible for anything in relation to your choice of Correspondent, or from any act or omission of the Correspondent.
- A Correspondent may charge commissions, fees or charges in making the payment to the beneficiary's account. Those commissions, fees or charges will either be deducted by the Correspondent from the funds paid to the beneficiary's account or passed on to us. Where a deduction is made the beneficiary will receive less than the payment amount specified in your instructions. If those commissions, fees or charges are passed on to us, then you must reimburse us for them.
- International transfer of funds will normally be received within 48 hours by the Correspondent. If the Correspondent is not the beneficiary's bank it may take any normal length of time to on forward funds to the beneficiary's bank. We are not responsible for any delays or failure in transmission or payment howsoever caused and we accept no liability for any loss of any kind whatsoever (including any consequential loss and expense) thereby resulting.
- You agree we may delay, block or refuse to make a payment if we believe on reasonable grounds that making the payment may breach any law in Australia or any other country, and we will incur no liability to you if we do so.
- Telegraphic Transfers must be paid for in cleared funds. We will not carry out your instructions unless cleared funds are available.
- Certain transactions are subject to commission charge and/or stamp duty.
- To cancel or stop a payment please contact us. We may not be able to stop or cancel a payment if it has already been processed. A fee may be charged for this service.
- Our fee for each Telegraphic Transfer request is \$30.00. Unless otherwise stated this fee will be deducted from the account specified in the Account Details section of this form.
- Applications received after established cut-off times for the respective currency will not be processed on the same day.
- We may use OFX or other third parties to process transactions. To learn more about OFX you can visit <https://www.ofx.com/en-au/international-moneytransfers/>

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Terms and Conditions

- We may collect, hold, use and disclose personal information to process this application, deliver the services under it, deal with complaints and enquiries and otherwise handle your personal information in accordance with our Privacy Policy (available at macquarie.com.au or upon request). Some of the information collected is required by various laws, including the Anti-Money Laundering and Counter-Terrorism Financing Act.
- We may exchange your personal information with your authorised representatives, our related companies and service providers (described further in our Privacy Policy), and any other bank or party which by reason of the nature of this instruction it is necessary or required to be exchanged with. These third parties may be located outside Australia (including The Philippines and the countries specified in our Privacy Policy), as well as any other countries which a party is located in where it is necessary to disclose information to by reason of the nature of this instruction (for example, the destination of the beneficiary or any Correspondents).
- We may also disclose personal information to regulatory authorities (eg tax authorities in Australia and overseas) in connection with their lawful information requests or to meet legal obligations in any relevant jurisdiction. You consent and agree to us making any disclosures under clause 2 or this clause 3.
- Where you provide personal information about someone else you must first ensure that you have obtained their consent to provide their personal information to us based on this Privacy Statement.
- You acknowledge that we need to collect, verify and handle personal information about you to enable us to deliver the service and without that information we may not be able to effect payments under this agreement.
- You agree to the handling of your personal information in accordance with the Privacy Policy. Our Privacy Policy contains further details about our handling of personal information, complaints, website privacy and information regarding your rights to request access to or correct information we hold.