



MACQUARIE BANK

Add/Remove authorised phone user

Macquarie Bank Limited ABN 46 008 583 542 AFSL and Australian Credit Licence no. 237502

Please send completed form to Payment Services by email to business@macquarie.com or by mail to Macquarie Bank Limited, GPO Box 4294, Sydney NSW 1164. Please USE BLACK INK when completing this form.

- Please complete this form to add or remove a person as an authorised phone user on your account. You should completed one form per authorised phone user.
- An authorised phone user only has authority to verbally validate written payment instructions previously received from an authorised signatory.
- An authorised phone user is not authorised to provide signatory requests. To do this, please complete a Signatory Nomination Form.

1 Facility details

Facility name	Facility number

2 Authorised phone user details

Full name:

Date of birth: Position:

Address

Street number and name:

Suburb/town: State: Postcode:

Postal address Tick if same as above

Street number and name:

Suburb/town: State: Postcode:

Email address:

Mobile number: Contact number:

Do you wish to add or remove this authorised phone user? *Mark ONE only*

Add ▶ Go to Section 3

Remove ▶ Go to Section 4

3

Authorised phone user security questions

Answer at least 2 questions.

Mother's maiden name:

First foreign country you visited:

City where you were born:

Name of your first pet:

4

Declarations

I understand, acknowledge and agree:

- the terms and conditions contained herein, form part of the terms and conditions governing the operation of my account(s).
- with regard to the account(s) under the Facility(ies) listed on this form, an authorised phone user only has authority to verbally validate payment instructions previously received by Macquarie Bank Limited ('the Bank') from an authorised signatory, and I consent to an authorised phone user being given information about the respective account(s).
- the Bank can impose conditions with regard to an authorised phone user (acting reasonably) and may cancel the authority at any time.
- when an authorised phone user provides a validation, the Bank will act on the validation as if it was me who gave the validation. The Bank is not required to make any inquiries in relation to any validations received from an authorised phone user.
- I can revoke the authority of an authorised phone user at any time by notifying the Bank in writing.
- I am responsible for any validation provided by an authorised phone user as if I had provided the validation.
- to indemnify the Bank against any reasonable loss, damages, costs, claims, expenses or other actions which may be suffered or brought against the Bank as a consequence of acting on a validation provided by an authorised phone user.
- the Bank is not liable, to the extent permitted by law, for any loss or damage caused to me by an authorised phone user.

Authorised signatory

Date (DDMMYYYY):

Signatory's full name (print)

Authorised signatory

Date (DDMMYYYY):

Signatory's full name (print)

Please return all relevant forms by email to business@macquarie.com or by mail to **Payment Services, Macquarie Bank Limited, GPO Box 4294, Sydney NSW 1164.**