

Setup electronic banking access form

Macquarie Bank Limited ABN 46 008 583 542 AFSL and Australian Credit Licence 237502

Use this form to allow a new user to access your accounts via Macquarie Business Online (MBO).

- Please use black ink and block letters.
- Please return this form by email to **business@macquarie.com**.
- Your request will be processed within 5 business days.

1. User details

 **1.1. All fields marked with an asterisk (*) are mandatory.**

Full name*:

Residential address (cannot be a PO Box)*

Suburb/town:

State:

Postcode:

Are you an existing Macquarie Customer?

No - You will be issued a new Macquarie ID Yes ► Macquarie ID:

Company name:

Date of birth*:

Occupation*:

Mobile phone number (your password will be sent to this number)*: Business phone contact:

Email address*:

1.2 Are you requesting sole/dual authorisation onto this account?

Yes No. If no ► **go to Section 2**

1.3 Additional information for authorisers

Source of net wealth (select one option only as the predominant source)

Business operations

Savings from employment

Superannuation

Investments

Inheritance/Gift

Sale of a property or assets

Legal settlement

Foreign income

1.4 Electronic verification of identity and consent

We can verify your identity electronically using government sources and information held by credit reporting agencies such as Equifax. To learn more, go to macquarie.com.au/everyday-banking/macquarie-client-identity-verification.

For electronic verification, you will need to provide a non-certified copy of either your valid Australian driver licence (both sides) or Australian passport. If we are unable to verify your identity electronically, we will ask you to provide a certified copy of your identification documents.

Do you consent for your identity to be verified electronically and to Macquarie's Group Privacy policy which can be found on our website?

Yes ► *provide a non-certified copy of either your valid Australian drivers licence (both sides) or Australian passport*

No ► *provide a certified copy of your identification documents*

1.5 Tax information

Please answer **both** tax residency questions:

Are you an Australian resident for tax purpose? Yes No

Are you a tax resident of another country?

No ► **go to Section 2**

Yes. If you are a tax resident of a country other than Australia, please provide your tax identification number (TIN) or equivalent below. If you are a tax resident of more than one other country, please list all relevant countries below.

Please note, if you have provided foreign identification documents and have indicated that you are not a foreign tax resident of another country, you may be required to provide additional documentation.

Country:

TIN (if no TIN, list reason A, B or C):

Reason A: The country of tax residency does not issue TINs to tax residents (Only valid for Bahrain, The Bahamas, Bermuda, British Virgin Islands, Cayman Islands, Monaco, Montserrat, Turks and Caicos Islands, United Arab Emirates)

Reason B: The individual has not been issued with a TIN

Reason C: The country of tax residency does not require the TIN to be disclosed (Only valid for Japan)

For more countries of tax residencies, please attach a separate signed addendum.

2. Nominate user authority levels

Complete the relevant section you would like to give authority:

- Copy Electronic banking access levels and permissions from an existing user ► **complete Section 2.1**
- Nominate authority at business or entity level ► **complete Section 2.2**
- Nominate authority at account or facility level ► **complete Section 2.3**
- Definitions of access levels can be found in Section 4.

2.1 Replicate access of existing user

User name:

Macquarie ID:

Are you replacing the existing user?

No Yes ► **Please note we will delete access to the Macquarie ID above**

2.2 Nominate business or entity authority

Business or entity level authority allows the user access to all accounts or facilities linked to the nominated business or entity.

Business or Entity name	View	Create	Download	Sole Authorisation	Dual
1.				OR	
2.				OR	
3.				OR	
4.				OR	
5.				OR	

Do you wish to make any customisations to the user access level for specific accounts or facilities?

We offer the ability for you to exclude or change level of access for specific accounts or facilities.

Yes ► **go to 2.3** No ► **please complete next question**

2.3 Account or Facility level access

Account or facility level access allows the user access to specific accounts or facilities.

Any access nominated in this section will override access in Section 2.2.

Account/Facility name	Account/Facility number	Remove	View	Create	Download	Sole Authorisation	Dual
1.	<input type="text"/>					OR	
2.	<input type="text"/>					OR	
3.	<input type="text"/>					OR	
4.	<input type="text"/>					OR	
5.	<input type="text"/>					OR	

For more than 5 accounts, please attach a separate signed addendum.

2.4 If you choose sole or dual authorisation above, do you wish to set a daily payment authorisation limit?

Please note if you choose a limit, it applies to all accounts and facilities under the user's access.

No ► **Please go to Section 3** Yes ► Amount: \$

3. Declaration

When the User first signs in to MBO, they must read and accept the Electronic Banking T&Cs (T&Cs) available on our website at **macquarie.com.au**.

- The T&Cs operate alongside any applicable product terms which apply to your account(s), e.g. loan agreements or deposit product offer documents.
- Each User must observe the T&Cs, including provisions relating to keeping their devices and Passcodes secure.

Disclosure for third parties

Please note that this form does not affect the existing consents you have provided to share your personal, account and/or credit information with your appointed third parties (e.g. brokers, advisers, intermediaries or authorised data recipients). If you no longer wish for us to provide this information to such parties, please email us at **business@macquarie.com**.

This form must be signed by any one of the following:

- two directors or a director and a company secretary
- for a sole director/secretary company, the director/company secretary
- partnerships – any two partners
- authorised signatories as per the method of operation for all accounts/facilities which are to be accessed

Authorised signatory

Name:

Date:

Authorised signatory

Name:

Date:

4. Definitions

View	Create	Download (for use with compatible software platforms)	Sole/Dual Authorisation (this does not include create access)
The user can: <ul style="list-style-type: none">view account and transaction details onlyview account statements	The user can: <ul style="list-style-type: none">view account and transaction detailsroll-over term depositsupdate TFN/ABNinitiate transactionsinitiate account opening and closure requests	The user can: <ul style="list-style-type: none">download account and transaction data via Macquarie download files for use with compatible software platforms <p>Note: Download files may contain a group of accounts. Their setup can be discussed with your Relationship Manager.</p>	For Sole Authorisation the user can authorise: <ul style="list-style-type: none">transactionsaccount openings that have been createdaccount closures that have been created <p>Note: For Dual Authorisation the user can only authorise the above in conjunction with another authoriser.</p>

Sign

Wet signature.

SubmitEmail to **business@macquarie.com**

Need Help?For more information, please visit **Business Banking Help Centre**.