

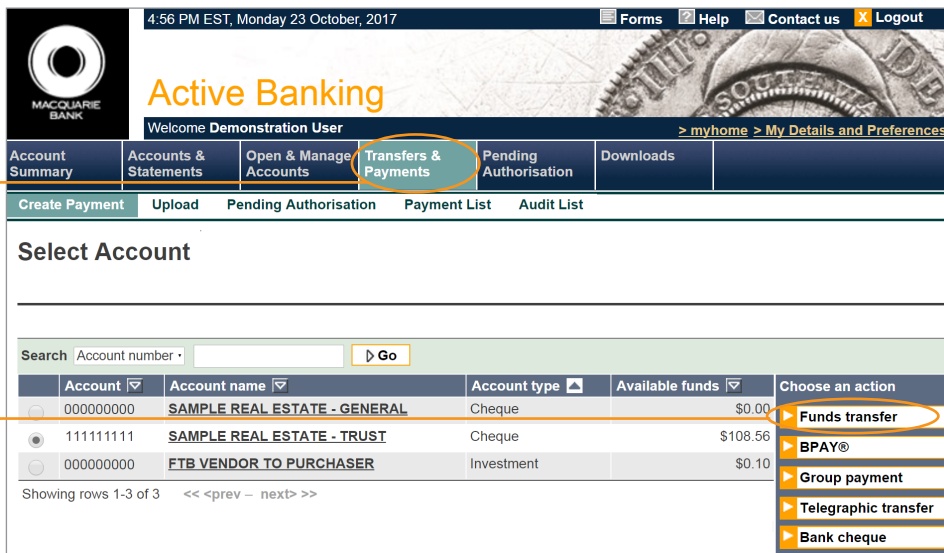
How to transfer funds

Active Banking

Use funds transfer to send money between your accounts or to most bank accounts in Australia. Transfers between your Macquarie accounts are made in real time.

1 Select **Transfers & Payments**.

2 Select the account you want to pay from, and then click **Funds transfer**.



4:56 PM EST, Monday 23 October, 2017

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Active Banking

Welcome Demonstration User > myhome > My Details and Preferences

Account Summary Accounts & Statements Open & Manage Accounts **Transfers & Payments** Pending Authorisation Downloads

Create Payment Upload Pending Authorisation Payment List Audit List

Select Account

Search Account number Go

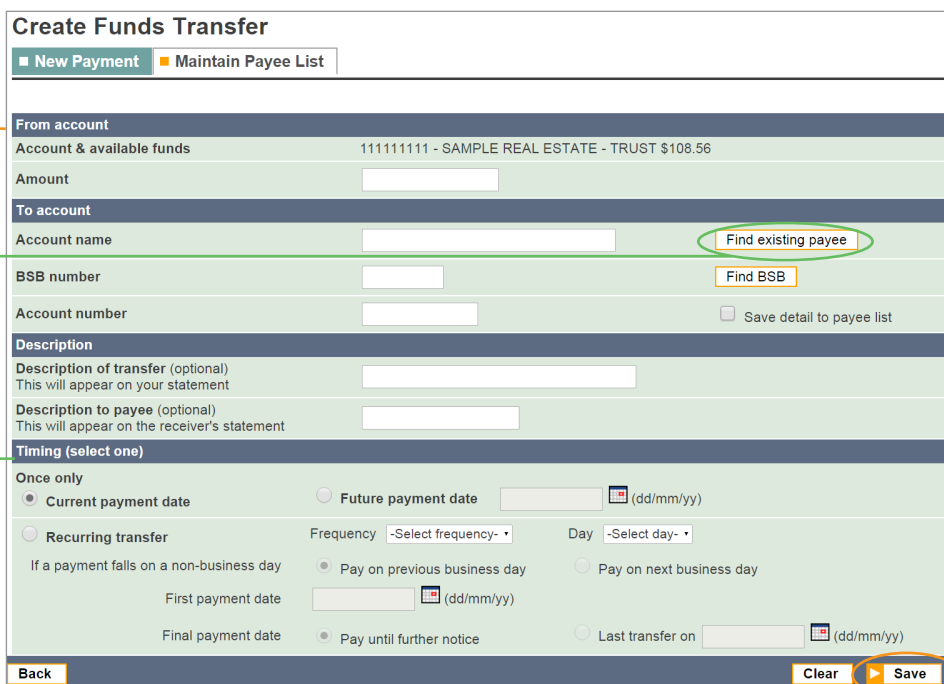
Account	Account name	Account type	Available funds	Choose an action
<input type="radio"/> 000000000	SAMPLE REAL ESTATE - GENERAL	Cheque	\$0.00	Funds transfer
<input checked="" type="radio"/> 111111111	SAMPLE REAL ESTATE - TRUST	Cheque	\$108.56	BPAY®
<input type="radio"/> 000000000	FTB VENDOR TO PURCHASER	Investment	\$0.10	Group payment
				Telegraphic transfer
				Bank cheque

Showing rows 1-3 of 3 << prev - next >>

3 Enter your payment details on the **Create Funds Transfer** page. Then click **Save**.

* **TIP:**
If you pay someone often, tick the box to save their details to the payee list so that next time you can access their details quickly from the **Find existing payee** button.

* **TIP:**
Use the **Timing** options to set-up a payment for a particular date, or a recurring payment that automatically makes regular payments over a set period (weekly, monthly, quarterly, half-yearly or annually).



Create Funds Transfer

New Payment Maintain Payee List

From account

Account & available funds 111111111 - SAMPLE REAL ESTATE - TRUST \$108.56

Amount

To account

Account name Find existing payee

BSB number Find BSB

Account number ☐ Save detail to payee list

Description

Description of transfer (optional)
This will appear on your statement

Description to payee (optional)
This will appear on the receiver's statement

Timing (select one)

Once only

☒ Current payment date (dd/mm/yy)

☐ Future payment date (dd/mm/yy)

☐ Recurring transfer

Frequency -Select frequency- Day -Select day-

If a payment falls on a non-business day

☒ Pay on previous business day ☐ Pay on next business day

First payment date (dd/mm/yy)

Final payment date (dd/mm/yy)

☐ Pay until further notice ☐ Last transfer on (dd/mm/yy)

Back Clear Save

4

Check the payment details are correct (if not, you can **Modify** or **Delete**). You can also select **Create new payment** if you no longer wish to submit the current payment.

Choose an action

- ▶ **Modify**
- ▶ **Delete**
- ▶ **Create new payment**

5

Authorise by entering your **Macquarie Access Code (MAC)** and **Calculator Password** at the bottom of the page, and clicking **Authorise**.

Macquarie Access Code: Calculator Password: **Authorise**

*

TIP:

If you wish to authorise the payment at a later date, or the payment needs a second level of authorisation, find it on the **Pending Authorisation** page.

*

TIP:

To find a funds transfer that has been successfully authorised but not yet processed, visit the **Payment List**.

*

TIP:

To find a funds transfer from the last 45 days, visit the **Audit List**.

Account Summary	Accounts & Statements	Open & Manage Accounts	Transfers & Payments	Pending Authorisation	Downloads	
Create Payment	Upload	Pending Authorisation	Payment List	Audit List		

NOTE:

Once fully authorised, the payment is submitted for processing and cannot be deleted or stopped.

*

NEED HELP?



2:39 PM EST, Monday 23 October, 2017

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Active Banking

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Account Summary	Accounts & Statements	Open & Manage Accounts	Transfers & Payments	Pending Authorisation	Downloads	
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