

# June 2023 processing cut-off dates

## Get set for the end of financial year

Our last day of processing for the 2022/23 financial year will be on Friday 30 June 2023.

**Remember!** During the first week of July we'll be calculating your clients' 2023/24 pension. You won't be able to make changes to your clients' pensions during this time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
					Contributions Amend a previous contribution	
4	5	6	7	8	9	10
Direct debit Amend/create a recurring debit	Submit a re-contribution form Re-contribution requests for FY23	Pension applications First payment is to be received before Friday 30 June			Client investor status Includes updating client status to wholesale	Pension Updates Final pension updates for FY22/23
11	12	13	14	15	16	17
				Transfers (in and out) Internal asset transfers, equities and Manged Funds	Switches • Full or partial from pension to super • Full product switches (super to pension)	Change of Service Notification Submit all CSN requests Pension Applications First payment is to be received after Friday 30 June
18	19	20	21	22	23	24
			Closures All account closures		Deposits and Contributions Cheque deposits Adviser Changes All adviser changes	Fee changes and Advice Fee Consent All manual paper forms Product investment menu All complete requests
25	26	27	28	29	30	
		Deposits and contributions EFT and BPAY Direct debits Ad hoc requests	Contributions splitting Contribution splitting request for FY22 Withdrawals Manual Processing	Super, IDPS and CMA applications All complete requests	Deduction notices For personal contributions made in FY21/22 Payment Requests Lodged in Adviser Online	Adviser Initiated Payments All AIP requests Advice Fee Consent Create or update an AFC arrangement

Note: The cut-off time is 5PM Sydney time (AEST) across tasks on the specified cut-off date to complete requests, unless stated otherwise. This includes all requirements to be received and no outstanding follow-ups (eg submission of the request including client consent or approval, where required). Incomplete requests received prior to the cut-off and requests received after the cut-off will be processed on a best efforts basis.  
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