

June 2024 processing cut-off dates

Get set for the end of financial year

Our last day of processing for the 2023/24 financial year will be on **Friday 28 June 2024**.

Pension reminder! During the first week of July we'll be calculating your clients' 2024/25 pension. You won't be able to make changes to your clients' pensions during this time.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
27	28	29	30	31	1	2
3 Direct debit Amend/create a recurring debit Submit a re-contribution form Re-contribution requests for FY23/24	4 Pension applications First payment is to be received before Friday 28 June	5		7 Contributions Amend a previous contribution Client investor status Includes updating client status to wholesale	Pension updates Final pension updates for FY23/24	9
10	11	14 Transfers (in and out) Internal asset transfers, equities and Managed Funds Switches Full or partial from pension to super Full product switches (super to pension)		Change of service notification Submit all CSN requests Pension applications First payment is to be received after Friday 28 June	Separately Managed Accounts Switches, transfers and closures	16
17	18	19 Closures All account closures		21 Deposits and contributions Cheque deposits Adviser changes All adviser changes	21 Fee changes and Advice Fee Consent All manual paper forms Product investment menu All complete requests	23
	25 Deposits and contributions EFT and BPAY Direct debits Ad hoc requests	26 Contributions splitting Requests for FY22/23 Withdrawals Manual processing	26 Super, IDPS and CMA applications All complete requests	27 Deduction notices For personal contributions made in FY22/23 Payment requests Lodged in Adviser Online	28 Adviser Initiated Payments All AIP requests Advice Fee Consent Create or update an AFC arrangement	30

Note: The cut-off time is 5PM Sydney time (AEST) across tasks on the specified cut-off date to complete requests, unless stated otherwise. This includes all requirements to be received and no outstanding follow-ups (eg submission of the request including client consent or approval, where required). Incomplete requests received prior to the cut-off and requests received after the cut-off will be processed on a best efforts basis.