



This form is to authorise us to debit your account with another financial institution.

Name

Contract number

### Account details

Name of financial institution

Account name

Branch number (BSB)   
(Credit/debit cards not accepted)

Account number

Does this apply to all your Macquarie Leasing contracts?  Yes  No

**Note:** Online or Net Saver Bank Accounts usually do not accommodate direct debit requests. Please contact your financial institution if you are unsure.

### Direct debit request service agreement

I/we request you, Macquarie Leasing Pty Ltd (user ID 079021) until further written notice, to direct debit my/our account described above.

I understand and acknowledge that:

1. My nominated financial institution may in its absolute discretion decide the order of priority of payment by it of any moneys pursuant to this request or any authority or mandate.
2. The financial institution may, in its absolute discretion, at any time by written notice to me, terminate this request as to future debits.
3. Macquarie may, by written notice to me within 14 days prior, vary the terms of this Direct Debit request.
4. Where the due date does not fall on a business day and I am uncertain whether sufficient cleared funds will be available to meet the direct debit, I will contact the financial institution directly and ensure that sufficient cleared funds are available.
5. I can modify or defer this regular direct debit request at any time by giving Macquarie 14 days written notice.
6. I can stop or cancel the regular direct debit request at any time by giving Macquarie 14 days written notice. Upon doing so I will need to provide an alternative Direct Debit Request for the payment of my loan repayments.
7. I am advised to check my account details against a recent statement to verify that amounts being debited are correct. If at any time I feel that a direct debit against my nominated account is inappropriate or wrong it is my responsibility to notify Macquarie as soon as possible.
8. If I believe there has been an error in debiting my account, I will notify Macquarie directly and confirm that notice in writing with Macquarie as soon as possible. Macquarie will act promptly to assist me.
9. Direct debiting through Bulk Electronic Clearing System ("BECS") is not available on all accounts. I can check my account details against a regular statement or check with the financial institution as to whether I can request a direct debit from my account.
10. It is my responsibility to ensure that there are sufficient cleared funds in my nominated account to honour the DDR. I understand that the DDR will be automatically cancelled if three direct debit payments are dishonoured in a 12 month period. Macquarie will give me 14 days notice in writing if they intend to cancel my DDR. Macquarie will also charge the cost of dishonoured direct debit details against my account.
11. Macquarie may need to pass on details of my direct debit request to their sponsor bank or BECS to assist with the checking of any incorrect or wrongful debits to my nominated account.
12. It is my responsibility to ensure that the authorisation given to debit the nominated account is identical to the account signing instruction held by the financial institution where the account is held.

Name  Date

Signature

Name  Date

Signature

Please complete, sign and send to [leasingcustomerservice@macquarie.com](mailto:leasingcustomerservice@macquarie.com)

Macquarie Leasing Pty Ltd is not an authorised deposit-taking institution for the purposes of the Banking Act 1959 (Cth), and Macquarie Leasing Pty Ltd's obligations do not represent deposits or other liabilities of Macquarie Bank Limited ABN 46 008 583 542. Macquarie Bank Limited does not guarantee or otherwise provide assurance in respect of the obligations of Macquarie Leasing Pty Ltd. Notice: The information in this facsimile is confidential and is intended only for the use of the addressee named above. If you are not the intended recipient, you are hereby notified that any dissemination, copying or use of the information is strictly prohibited. If you have received this facsimile in error, please immediately telephone us (reverse charges) and return it to us at the above address. Any costs incurred will be reimbursed by Macquarie Leasing Pty Ltd.