

Built environment checklist:



Checklist

- Privacy Consent and Disclosure Form
- Snapshot of existing and proposed lending facilities, both business and personal
- Details of your group structure, including ownership, key management and number of staff
- Loan Application Form for director/guarantor
- Loan Features Form (NCCP regulated loans)
- Confirmation of clear tax (accountant prepared letters with ATO portals confirming the same will be required if deal progresses to formal approval)
- Past two years of financial accounts (including balance sheet and P&L detailing the breakdown of income as follows):
 - split of revenue streams by discipline (if appropriate)
 - top 10 clients by revenue
- Year to date management accounts (including balance sheet and P&L detailing the breakdown of income as above)
- Copies of current insurance – Professional Indemnity and Public Liability and understanding of exposure to buildings with cladding
- Aged debtor and creditor listings
- Committed and uncommitted forward order book for coming twelve months
- Forecasts for coming twelve months



If acquisition

- Background of sponsors and strategy behind proposed transaction
- Forecast figures post acquisition
- Historical accounts for the business being acquired
- Contract of sale and details of acquisition (including details of any tranche payments)