

Discharge Authority

For Sale of Property and Loan Repaid

Use this form when you have sold your property or repaying your home loan facility in full. **If you are refinancing to another lender, you will need to contact us on 1800 007 722.**

Important information

By completing and signing all sections of this form, you acknowledge that:

1. You've read the 'Discharging your home loan' article found in Help Centre.
2. You've signed using pen to paper and acknowledge your request won't be accepted if signed electronically.
3. Incomplete or incorrect completion of this form may result in delays.
4. You're authorising a discharge for the purpose of the sale of your property/ies or repaying your home loan facility in full.
5. If you are refinancing to another lender and have completed this form, you acknowledge that your request will not be processed. You will need to contact us on 1800 007 722 to fulfill your request.

1. Reason for discharge (please tick one)

Sale Date of discharge

Loan repaid

2. Home loan details

Loan account number(s):

Borrower name(s):

Guarantor name(s) (if applicable):

Preferred contact number:

Please list all properties under this loan account number(s) and tick which ones are to be discharged:

Full property address

To be discharged

1

2

3

If you are discharging all properties, you need to select 'Full Discharge' at section 3.

3. Discharge type

Full discharge Continue to Section 4

Partial discharge

What is a partial discharge?

A partial discharge occurs when you have more than one property securing your home loan and you want to release or sell one, leaving at least one of your loan accounts open. Please indicate below any accounts to be closed or require a limit reduction.

Important note: Partial discharges can take up to 28 days to be processed.

Account number(s)

Close account?

Reduce limit?

New account limit

4. Authorised representative details

This information is required so we know who is acting on your behalf for the discharge. If you are self-acting, please complete with your details.

Company name: Contact person: Telephone number:

Email: Mailing address:

5. Forwarding details - for notices after discharge

Borrower 1:

Telephone number: Email:

Mailing address:

Borrower 2:

Telephone number: Email:

Mailing address:

6. Authorised signatories (all borrowers/guarantors are required to sign the authority below):

Important: By signing this form, you acknowledge that any offset accounts will be closed or converted to a Transaction account as outlined in our [Help Centre Article](#). We're unable to accept electronically signed forms. To avoid delays in processing your request, please ensure all borrowers and guarantors print and sign this form with wet ink, before scanning and emailing to clientservices@mortgageinfo.com.au.

I/We have read and agree to the notes/conditions detailed above.

Borrower name: Borrower name:

Borrower signature: Borrower signature:

Date

Date

Guarantor name (if applicable): Guarantor name (if applicable):

Guarantor signature: Guarantor signature:

Date

Date

If there are more than two borrowers/guarantors, please complete an additional form/s.