Discharge Authority

Complete this form and send to **clientservices@mortgageinfo.com.au** when you have sold your property, repaying your home loan facility, or refinancing.

Important information

By completing and signing this form, you acknowledge that:

1. You've read the 'Discharging your home loan' article found in Help Centre.
2. You've signed using pen to paper and acknowledge your request won't be accepted if signed electronically.
3. Incomplete or incorrect completion of this form may result in delays.
4. You're authorising a discharge due to a sale, refinance, or repaying your home loan. We'll liaise with your nominated representative or refinancing lender for the discharge.

1. Reason for discharge (please tick one)

☐ Sale ▸ ☐ Loan repaid

☐ Refinance ▸ Name of refinancing lender _____ You authorise us to liaise with this lender.

Refinancing for a better rate?

If you have a Macquarie Home Loan, try requesting a variable rate review before discharging. You can do this via Macquarie Online Banking or the Macquarie Mobile Banking app.

To find out more, please visit our Personal Help Centre and search *reducing your home loan interest*.

2. Home loan details

Loan account number(s): _____

Borrower name(s): _____

Guarantor name(s) (if applicable): _____

Preferred contact number: _____

Please list all properties under this loan account number(s) and tick which ones are to be discharged:

	Full property address	To be discharged
1		☐
2		☐
3		☐

If you are discharging all properties, you need to select 'Full Discharge' at section 3.

3. Discharge type

☐ Full discharge ▸ Continue to Section 4

☐ Partial discharge

What is a partial discharge?

A partial discharge occurs when you have more than one property securing your home loan and you want to release or sell one, leaving at least one of your loan accounts open. Please indicate below any accounts to be closed or require a limit reduction.

Important note: Partial discharges can take up to 28 days to be processed.

Account number(s)	Close account?	Reduce limit?	New account limit
	☐	☐	
	☐	☐	
	☐	☐	
	☐	☐	
	☐	☐	

4. Your representative details

Tell us who's acting on your behalf for the discharge. If you're managing it yourself, please provide your details. For a refinance, your new lender is your representative.

Company/Solicitor/Conveyancer/Broker:

Contact person:

Telephone number:

Email:

Mailing address:

5. Forwarding details – for notices after discharge

Borrower 1:

Telephone number:

Email:

Mailing address:

Borrower 2:

Telephone number:

Email:

Mailing address:

6. Authorised signatories (all borrowers/guarantors are required to sign the authority below with wet ink only)

Important: By signing this form, you acknowledge that any offset accounts will be closed or converted to a Transaction account as outlined in our Help Centre Article. We're unable to accept electronically signed forms. To avoid delays in processing your request, please ensure all borrowers and guarantors print and sign this form with wet ink, before scanning and emailing to clientservices@mortgageinfo.com.au.

I/We have read and agree to the notes/conditions detailed above.

Borrower name:

Borrower name:

Borrower signature (wet ink):

Borrower signature (wet ink):

Date

Date

Guarantor name (if applicable):

Guarantor name (if applicable):

Guarantor signature (wet ink):

Guarantor signature (wet ink):

Date

Date

If there are more than two borrowers/guarantors, please complete an additional form/s.

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